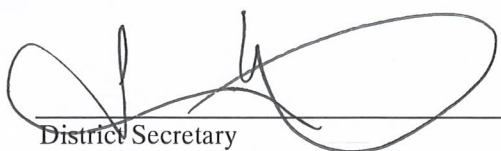


**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**May 17, 2023 Minutes**

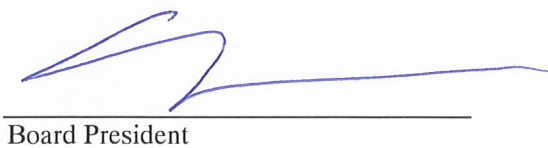
1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Stone called the regular meeting to order at 6:30 p.m. at the District Office.  
  
Directors Present: President Stone, Directors Anand Ranganathan, Lucille Glassman, and Steve Jordan.  
  
Staff Present: Phil Witt, General Manager; Joubin Pakpour, Engineer, Pakpour Consulting Group; Brendan Adams, Attorney, Hanson Bridgett; Anthony Stoloski, Operations Manager; Samantha Vu, Office Manager/District Secretary; and Cory Burkett, Billing Clerk.
2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** There was a Board discussion. It was moved by Director Ranganathan, seconded by Director Glassman to approve the consent calendar. Motion approved (4 – 0) – roll call vote.
4. **REPLACEMENT OF DISTRICT COMPUTER SERVERS** General Manager, Phil Witt, reported that the District is moving in the direction of Cloud-based servers. Jim Fruen from Stepford Inc. discussed the conditions of the current District servers and different cloud options. A Board discussion followed. Attorney Brendan Adams reminded the Board that compliance with the District's procurement policy would be required, unless waived by the Board. Stepford will work on getting quotes for the District for the Fiber connection.
5. **APPROVE PASS-THROUGH OF SFPUC WHOLESALE RATE INCREASE TO PHWD CUSTOMERS** General Manager, Phil Witt, presented the wholesale increase amount from SFPUC to PHWD to the Board. The General Manager requested that the Board authorize pass through of the wholesale increase to District customers in accordance with the process outlined in the District's most recent rate increase resolution. It was moved by Director Glassman, seconded by Director Stone to approve the pass-through rate increase to PHWD customers. Motion approved (4 – 0) – roll call vote.
6. **RESOLUTION 2023-01 RESCINDING RESOLUTION 2021-09 AND RELATED WATER SHORTAGE EMERGENCY** It was moved by Director Ranganathan, seconded by Director Glassman to approve resolution 2023-01. Motion approved (4 – 0) – roll call vote.
7. **SUPPLY COMMITTEE MEETING** General Manager, Phil Witt, reported that EKI is wrapping up the recommendation report for the well site. Quarry Lake continues to overflow even with the dry creek. Data collection will be complete once the lake water recedes. The District loaned water to CalWater back in 2021 and did not bill for the water but instead, ask for the water back in the future.
8. **ENGINEER'S REPORT**
  - A. **DUVAL, ELENA, PADRE, SETON, JOSEFA WATER MAIN IMPROVEMENTS**  
District Engineer, Joubin Pakpour reported that the project is complete. The contractors are working on the punchlist items. This project will be brought back to the Board during the June meeting for acceptance. There are some pending change orders.

- B. CHRISTOPHER LANE, GERTH LANE, LIDDICOAT DRIVE WATER MAIN IMPROVEMENTS** District Engineer, Joubin Pakpour reported that the design is moving forward. The project is on budget and on schedule. The design should be done around the winter/November time frame.
- C. MCCANN OPERATION CENTER DESIGN** District Engineer, Joubin Pakpour reported that the design for the project is roughly at 35%.
- D. CAPITAL IMPROVEMENT PROGRAM – WATER MAIN RATE OF RENEWAL** District Engineer, Joubin Pakpour, discussed to the Board the backlog of all completed projects and explained the thought process of the rate of renewal for the water mains.
- 9. ATTORNEY’S REPORT** Attorney, Brendan Adams, presented to the Board information on legislation SB 991 that was passed last year.
- 10. MANAGER’S REPORT** General Manager, Phil Witt reported that he will be giving a comment on a public hearing for the Bay Delta Plan. Development of the upcoming budget has been started and the General Manager is asking for volunteers for an ad-hoc committee to assist with the planning of the budget. The ad-hoc committee will consist of Director Ranganathan and Director Holtz. The General Manager will have more information regarding the 360 review at the next meeting. The District will be bringing to the Board options for a new diesel truck. District Secretary, Samantha Vu, obtained her Ham Radio Amateur License. Billing Clerk, Cory Burkett, is attending a 2-step accounting class. Operations Manager, Anthony Stoloski, mentioned that the District should have a report on the meter testing at the next Board meeting.
- A. FIELD REPORT** Operations Manager, Anthony Stoloski, reported on various operational activities that took place between April and May.
- B. CUSTOMER COMMUNICATIONS** District Secretary, Samantha Vu, reported to the Board that the District has been receiving numerous leak calls since irrigation for many properties are now on. The District technicians received praises from thankful customer for going above and beyond to provide great customer service.
- 11. DIRECTOR’S REPORT**
- A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics** Director Jordan reported that CARB issued a new order requiring transition to zero emissions duty trucks. He also met with the new Valley Water Director.
- B. Director’s Comment** Director Stone reported on the ACWA Conference.
- 12. AGENDA ITEMS FOR JUNE 14, 2023**
- ▶ Budget
  - ▶ Fees
  - ▶ Review process
  - ▶ Plan for servers
  - ▶ SFPUC Reads
- 13. ADJOURNMENT** Meeting was adjourned at 8:49 p.m.



District Secretary

Approved:



Board President